



WIA NATIONAL TECHNICAL ADVISORY COMMITTEE: STRUCTURE AND RESPONSIBILITIES

1. Introduction

The National Technical Advisory Committee is a Committee of the Wireless Institute of Australia, appointed by the WIA Board and operating under its direction. During the 1970s the federal body of the WIA established a VHF-UHF Advisory Committee, with the main function of developing national VHF-UHF band plans. At around this time the Federal Repeater Secretariat (later Federal Repeater Committee) also came into existence to provide national co-ordination of repeater development. Several years later these committees were merged into the Federal Technical Advisory Committee, which was also given responsibility in other areas of technical co-ordination and planning.

By this time Divisions were also creating their own Technical Advisory Committees. In 1990 the structure of FTAC was reorganised to include representatives of each state TAC as well as the original technical advisory panel.

With the creation of the one National WIA and the dissolution of the Divisions, the WIA National Technical Advisory Committee is moulded into one body. This will be known simply as NTAC.

2. Structure of the National Technical Advisory Committee

- (a) A Chairman appointed by the WIA Board.
- (b) National Repeater and Beacon Coordinator
- (c) An advisory panel appointed by the WIA Board from the WIA membership consisting of members with special knowledge or expertise in one or more particular areas of amateur activity. These areas will include, but not be limited to, the following or similar: HF Band Plans; VHF-UHF Band Plans; Beacons; Repeaters; ATV; Digital Modes; Microwaves; EME; Distance Records;. Regional requirements

3. Responsibilities of the National Technical Advisory Committee

- (a) To provide technical information, advice and recommendations to the WIA Board.
- (b) To draft, revise, circulate and contribute to policy studies, documents or submissions as required by the WIA Board.
- (c) To co-ordinate with and cooperate in technical activities carried out by other WIA Committees and appointed officers.

- (d) To provide liaison with similar bodies established by national societies in other countries.
- (e) To develop, review and publicise the national band plans.
- (f) To develop recommended technical standards for specialized amateur stations such as beacons, repeaters, links and ATV stations.
- (g) To co-ordinate frequency assignments for beacons, repeaters and links.
- (h) To ensure that licence applications for beacons, repeaters and links are processed in compliance with the national band plan, other relevant WIA policies and government requirements.
- (i) To maintain, and provide for publication, a database of Australian beacons, repeaters and links
- (j) To maintain and publish a database of Australian VHF/UHF/SHF distance records, and to process claims for new records.
- (k) To carry out other duties as assigned to the NTAC by the WIA Board.

4. Responsibilities of the Chairman

The Chairman is responsible to the WIA Board to:

- (a) Recommend to the WIA Board the appointment of the members of the technical advisory committee in consultation as appropriate with WIA Advisory Committees.
- (b) Task the NTAC panel members.
- (c) Recommend to the WIA Board variations in the membership of the NTAC as required by changing circumstances.
- (d) Provide annual and as requested reports to the Board on the activities of the NTAC.
- (e) Consult with other WIA committees on matters of common interest.
- (f) Co-ordinate, under the direction of the WIA Board, consultation on proposals or submissions originated by, or referred to, the NTAC, including consultation with clubs, groups or individual amateurs
- (g) Respond on behalf of the NTAC to requests for technical advice.
- (h) Collect information relevant to any of the areas of NTAC responsibility, and to disseminate such information to the WIA, amateur groups and individuals.
- (i) Perform any of the duties of the NTAC, or to arrange for them to be performed.

5. Term

The appointments, except the first appointments, are annual, by the Board after each annual general meeting.

The Board may change any appointment at any time.

6. Reporting to

The WIA Board through the Secretary. WIA

7. First appointments

The following persons are appointed to the National Technical Advisory Committee until the first meeting of the Board following the Annual General Meeting in respect of the 2007 year.

Chairman John Martin VK3KWA

National Repeater and Beacon Coordinator Peter Mill VK3APO

NTAC Advisory Panel:

Band Plans HF	Glenn Dunstan VK4DU
Band Plans VHF	John Martin VK3KWA
VHF/UHF	Walter Howse VK6KZ
VHF/UHF Records, Data Base Beacons	John Martin VK3KWA
ATV	Peter Cossins VK3BFG
Microwaves	Peter Freeman VK3KAI
EME	Doug McArthur VK3UM
Packet Radio	Barry White VK2AAB
Repeaters	Peter Mill VK3APO
Digital Modes	Rex Moncur VK7MO
Satellites	Graham Ratcliff VK5AGR
VK1 Region	John Woolner VK1ET Peter Westerhof VK1NPW
VK2 Region	Brian Kelly VK2WBK
VK3 Region	Peter Mill VK3APO
VK4 Region	Bill Sebbens VK4XZ Len Falknau VK4ALF
VK5 Region	Peter Cockburn VK5TZX
VK6 Region	Eddie Saunders VK6ZSE
VK7 Region	Rex Moncur VK7MO
VK8 Region	vacant

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The Wireless Institute of Australia

Position Description

Position

National Repeater and Beacon Coordinator

Background

As all licensing is now centralized in Canberra and it is an ACMA requirement that all applications for a repeater or beacon are submitted with WIA endorsement.

Role

The National Repeater and Beacon Coordinator is to act as the liaison with the applicants and the ACMA office in Canberra on behalf of the WIA Board.

Duties

The National Repeater and Beacon Coordinator shall:

- consult with the NTAC Chairman and relevant NTAC members on all matters relating to new repeater and beacon license application and repeater band plans,

- provide letters of endorsement for new repeater or beacon applications for the ACMA as required,

- provide an information flow to and from the WIA Board on all matters relating to repeaters and beacons,

- provide a report in respect of repeaters, beacons and repeater band plans as requested by the WIA Board for each Open Forum or other meeting following each Annual General Meeting, and

- undertake such other coordinating tasks in relation to repeaters and beacons as are requested and agreed from time to time.

Term

The appointment, except the first appointment, is annual, by the WIA Board after each annual general meeting.

The WIA Board may change any appointment at any time.

Reporting to

The WIA Board through the WIA Secretary and to the Chairman NTAC